

Add a Carbon Accounting Area (CAA)



Te Uru Rākau
Forestry New Zealand

Emissions Trading Scheme (Forestry) – Post-1989

ETSP89ADD.7

Before completing this application, please ensure you:

- are a Participant with post-1989 forest land registered in the Emissions Trading Scheme (Forestry); and
- have a forest shapefile which meets the *Geospatial Mapping Information Standard* available at: www.teururakau.govt.nz/dmsdocument/4756-geospatial-mapping-information-standard-emissions-trading-scheme-forestry.



All information is **MANDATORY** unless indicated as 'optional'.

1

Person submitting this application

Please provide contact details for the person submitting this application on behalf of the Participant. We will contact this person if we have any questions about the application or payment of the fee. Where you provide personal information, Te Uru Rākau will hold and use that information in accordance with the Privacy Act 1993. You have the right to access and correct any personal information held by Te Uru Rākau.

Organisation (*optional*)

Title

Mr Mrs Ms

First Name(s)

Last Name

Preferred Telephone Number

Country

(+)

Area Code

()

Number

Alternate Phone Number (*optional*)

Country

(+)

Area Code

()

Number

Address (Line 1)

Address (Line 2) (*optional*)

Suburb

City

State (*optional*)

Postcode



Country

New Zealand or

Other _____

Email address

Fax (optional)

Country

(+)

Area

()

Number

Preferred Contact Method

Email Phone Mail/Post

2 Participant name and holding account

All forest land included in this application must have this exact Participant name listed:

- on the relevant Legal Description(s), Record(s) of Title, Register of Deeds, Māori Land Court record(s), or
- as a party to a Crown Conservation Contract

Participant name(s):

Holding account (New Zealand Emissions Trading Register)

A Participant must have an NZETR holding account. The name of the NZETR account holder must be identical to the Participant name entered above.

Holding account number:

NZ –



3 Property selection

Please provide the following details for all the properties you wish to include in this application. Additional properties can be included by downloading and completing the *Additional Properties* supplementary form available at www.teururakau.govt.nz/dmsdocument/13200-additional-properties-forestry-emissions-trading-scheme-supplementary-form and including it with this application form.

All properties included in this application must have the exact Participant name shown on the Record of Title or Māori Land Court record (if applicable).

Legal Description	Registration District	Title Reference
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Tick those that apply:

A Registered Forestry Right or Registered Lease	Māori Land	Subject to a Crown Conservation Contract
<input type="checkbox"/> Expiry _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Expiry _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Expiry _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Expiry _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Expiry _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Expiry _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Expiry _____	<input type="checkbox"/>	<input type="checkbox"/>

If you do not know the Title Reference, then please liaise with Land Information New Zealand **before** sending in this form. **Te Urū Rākau will not process this application if mandatory information is missing.**

You can contact Land Information New Zealand at www.linz.govt.nz/about-linz/contact-us/index.aspx or phone 0800 ONLINE (0800 665 463).



6 Interested party consents

Under the Climate Change Response Act 2002, certain consents may be required from parties with an interest in this application.

- A** Where the Participant is the holder of a registered forestry right or registered lease the signed written consent of the landowner is required for inclusion of their land in the Emissions Trading Scheme. Please:
- download an *Interested Party Consent* supplementary form from www.teururakau.govt.nz/dmsdocument/13245-interested-party-consent-forestry-emissions-trading-scheme-supplementary-form.
 - arrange for the landowner to complete and sign the form; and
 - include the signed form with this application.
- B** Where the Participant is the landowner of land included in this application over which there is a registered forestry right or registered lease, the signed written consent of the registered forestry right holder or registered lessee is required for inclusion of that land in the Emissions Trading Scheme. Please:
- download an *Interested Party Consent* supplementary form from www.teururakau.govt.nz/dmsdocument/13245-interested-party-consent-forestry-emissions-trading-scheme-supplementary-form.
 - arrange for the registered forestry right holder or registered lessee to complete and sign the form; and
 - include the signed form with this application.
- C** Where the Participant is a party to a Crown Conservation Contract no interested party consents or contact details are required.

7 Forest shapefile

Under Regulation 18 of the Climate Change (Forestry Sector) Regulations 2008 this application is required to be accompanied by geospatial mapping information (commonly referred to as a shapefile). The shapefile content and format must meet the *Geospatial Mapping Information Standard* available at www.teururakau.govt.nz/dmsdocument/4756-geospatial-mapping-information-standard-emissions-trading-scheme-forestry. You should also read *A Guide to Mapping Forest Land for forestry in the Emissions Trading Scheme* available at www.teururakau.govt.nz/growing-and-harvesting/forestry/forestry-in-the-emissions-trading-scheme/mapping-forest-land-in-the-ets/.

- I have included my forest shapefile on digital media (e.g. USB stick or CD), which conforms to the *Geospatial Mapping Information Standard*.

8 Declarations

Please tick you understand each of the following statements:

- I declare that all actions since 1 January 2008 in relation to the forest land in this application (including, but not limited to, removal of any existing vegetation before planting of a forest species on the land) have complied with the provisions of the Resource Management Act 1991 (including any plan under that Act) or the Forests Act 1949, that were in force at the time the action was taken.
- I declare that if the post-1989 forest land in this application is subject to a pest management strategy under the Biosecurity Act 1993 (that imposes requirements in respect of any forest species on the land), then I have either complied with those requirements, or verified that any other person required to comply with those requirements has done so.
- I understand that adding CAA(s) may require me to use the Field Measurement Approach (FMA), or, if I am already a FMA Participant may have implications on the requirements I need to meet as a FMA participant and the minimum number of permanent sample plots required to be located on my forest land.
- It is very important that you have completed this application or notification accurately and truthfully. If you provide any altered, false, incomplete or misleading information in or with this application you commit an offence under the Climate Change Response Act 2002 and if convicted you may be liable to imprisonment or a fine up to \$50,000.
- If information supplied within your application is required by the Inventory Agency or Registrar of the New Zealand Emissions Trading Register to carry out their functions under the Climate Change Response Act 2002, then the Chief Executive responsible for the operation of the Emissions Trading Scheme must supply that information to them. This information can only be used by the Registrar of the New Zealand Emissions Trading Register for the purposes of carrying out their functions under the Climate Change Response Act 2002.



Te Uru Rākau will not process this form unless all declarations are ticked, and the form is signed.



9 Payment

The fee for lodging this application is **\$102.22 (including GST)**. Please note: any application processing time that is in excess of 45 minutes will be charged at **\$132.88 per hour (including GST)**; travel costs may apply at \$132.88 plus disbursements at actual cost. In the event of application processing being required in excess of 45 minutes or any travel costs being applicable, we will contact you and provide an estimate before proceeding. Fees are non-refundable unless the chief executive makes a decision to waive or refund the fees based on the considerations contained in the Climate Change (Forestry Sector) Regulations 2008.

Please indicate the payment method for the application fee (tick one):

via Internet Banking

Please pay: **'MPI Emissions Trading Scheme Account'**
Account number: **03 0502 0607152 00**
(Bank) (Branch) (Account) (Suffix)

Please enter the following details to enable us to identify your payment:

Particulars: (Application number)
Code: (Holding Account)
Reference: (your Surname)

Cheque attached payable to 'MPI Emissions Trading Scheme' and marked 'Not Transferable'

Credit Card Using the credit card payment link provided at www.mpi.govt.nz/ets and then sending us this form

Alternatively: ETS transactions can be completed online using the Te Uru Rākau ETS application lodgement system - which can be found at climatechange.maf.govt.nz.



Signatures

Please complete **A** (if applicable) OR **B**.

A Authorised Representative Signature

If you are the Authorised Representative for this Participant, please sign below.

Name (please print clearly)	Signature	Date
_____	_____	_____
Title (if applicable)	Organisation (if applicable)	
_____	_____	

If you have not already done so, please provide an *Authorised Representative* form (available at www.teururakau.govt.nz/dmsdocument/13239-approval-of-authorized-representative-forestry-emissions-trading-scheme-climate-change-response-act-2002), Power of Attorney, or other instrument appointing an agent.

OR

B Participant Signature

Every person who constitutes the participant and/or is duly authorised under the authority of the legal structure of the participant (as applicable) must sign this form.

Incorporated bodies (e.g. companies, limited partnerships and other incorporated entities)

Organisation	Name (please print clearly)	
_____	_____	
Position (if applicable)	Signature	Date
_____	_____	_____
Organisation	Name (please print clearly)	
_____	_____	
Position (if applicable)	Signature	Date
_____	_____	_____

Where signed by only one director of a company or one general partner of a limited partnership or where signed by another authorised person, signatures must be witnessed.

Name of witness (please print clearly)	Signature
_____	_____
Position /Occupation	Date
_____	_____
Address	



What happens next?

Please post:

- this application form
- any supplementary forms
- your shapefile on digital media

To:

Emissions Trading Scheme
Te Uru Rākau
Ministry for Primary Industries
PO Box 1127
WELLINGTON 6140

or email to:

climatechange@mpi.govt.nz

Office Use Only

We will be in contact regarding the outcome of your application.

