

# Apply to be Registered as a Participant



**Te Uru Rākau**  
Forestry New Zealand

## Emissions Trading Scheme (Forestry) – Post 1989

ETSP89J.9

Before completing this application, please ensure you:

- have a holding account from the New Zealand Emissions Trading Register (NZETR) in the correct name of the Participant (available at [www.epa.govt.nz](http://www.epa.govt.nz)); and
- have a forest shapefile which meets the *Geospatial Mapping Information Standard* available at [www.mpi.govt.nz/news-and-resources/publications.aspx](http://www.mpi.govt.nz/news-and-resources/publications.aspx).



All information is **MANDATORY** unless indicated as 'optional'.

### 1 Person submitting this application

Please provide contact details for the person submitting this application on behalf of the Participant. We will contact this person if we have any questions about the application or payment of fees. Where you provide personal information, the Te Uru Rakau will hold and use that information in accordance with the Privacy Act 1993. You have the right to access and correct any personal information held by Te Uru Rakau .

Organisation ( <i>optional</i> )	<input type="text"/>		
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms		
First Name(s)	<input type="text"/>		
Last Name	<input type="text"/>		
Preferred Telephone Number	Country (+   )	Area Code (   )	Number <input type="text"/>
Alternate Phone Number ( <i>optional</i> )	Country (+   )	Area Code (   )	Number <input type="text"/>
Address (Line 1)	<input type="text"/>		
Address (Line 2) ( <i>optional</i> )	<input type="text"/>		
Suburb	<input type="text"/>		
City	<input type="text"/>		
State ( <i>optional</i> )	<input type="text"/>		
Postcode	<input type="text"/>		



Country

New Zealand or

Other \_\_\_\_\_

Email address

Fax (optional)

Country

Area

Number

(+ )

( )

Preferred Contact Method

Email  Phone  Mail/Post

## 2 Participant name and holding account

The Participant name (and the name for the account holders of the Participant's NZETR holding account) are determined by:

- whether the applicant is a landowner, registered forestry right holder, registered lessee, or party to a Crown conservation contract, and
- the legal structure of the applicant (e.g. whether they are an individual, company, partnership, trust, unincorporated body, incorporated Māori trust under the Te Ture Whenua Māori Act 1993 etc).

Except in the case of Unincorporated Bodies, for all land included in this application the Participant name must match the name listed on the relevant Certificate(s) of Title, Register of Deeds, Māori Land Court record(s), or Crown conservation contract.

### Unincorporated Bodies

Applicants are classified as an Unincorporated Body if:

- Where the applicants are partners in a partnership, trustees or in a joint venture, 2 or more of them jointly own post-1989 forest land (or jointly hold a registered forestry right or registered lease, or are jointly parties to a Crown conservation contract)
- Where the applicants are not partners in a partnership, trustees or in a joint venture, 3 or more of them jointly own post-1989 forest land (or jointly hold a registered forestry right or registered lease, or are jointly parties to a Crown conservation contract)

Applicants are **not** classified as an Unincorporated Body where there are no more than 2 of them jointly owning post-1989 forest land (or jointly holding a registered forestry right or registered lease, or jointly parties to a Crown conservation contract) and they are **not** partners in a partnership, trustees or in a joint venture.

Unincorporated Bodies can specify any Participant name they want. For all land included in this application the names and details of all the members of the Unincorporated Body recorded in section 3 of this application form (plus any supplementary forms) must match the names listed on the relevant Certificate(s) of Title, Register of Deeds, Māori Land Court record(s), or Crown conservation contract. In addition, the names of the Unincorporated Body members must match the Account Holder names of the NZETR holding account.

### Participant name(s):

(Unincorporated Bodies must specify an Unincorporated Body name and should **not** list the names of all the members here. Full details of each member of the Unincorporated Body need to be included in section 3 of this application form.)



### Holding account (New Zealand Emission Trading Register)

A Participant must have an NZETR holding account. We recommend that the name of the holding account match the Participant name wherever possible, although this is not mandatory.

The names of the **account holder(s)** of the NZETR holding account number entered below must be **identical** to the Participant name **except** where the Participant is:

- an Unincorporated Body (in this case the Account Holder name(s) must match the Unincorporated Body members listed in section 3) or
- part of a Consolidated Group (in this case the group's holding account number should be used).

Holding account number:

NZ –

### 3 Participant contact details

The legal structure of the Participant will influence whose names and contact details must be provided and who must sign particular documents. The chart below illustrates some of the more typical legal structures:

Legal structure	Examples	Instructions
<b>Incorporated Bodies</b>	<ul style="list-style-type: none"> <li>▪ Limited company</li> <li>▪ Cooperative company</li> <li>▪ Trustee corporation</li> <li>▪ Incorporated trust</li> <li>▪ Māori incorporation</li> <li>▪ Unit trust</li> <li>▪ Limited partnership</li> <li>▪ Incorporated society</li> <li>▪ Government Department or Crown Entity</li> </ul>	Please provide the contact details of one person properly authorised to act for the Participant. This includes signing documents and receiving notices on behalf of the Participant
<b>Individuals</b>	<ul style="list-style-type: none"> <li>▪ 1 or 2 persons</li> </ul>	Please complete the contact details section below. If there are 2 persons please attach a copy of the <b>Applicant Contact Details</b> supplementary form for the additional person.
<b>Unincorporated Bodies</b>	<ul style="list-style-type: none"> <li>▪ If the persons are partners in a partnership, trustees or in a joint venture: 2 persons jointly owning post-1989 forest land (or jointly holding a registered forestry right or registered lease, or jointly parties to a Crown conservation contract); or</li> <li>▪ if the persons are not partners in a partnership, trustees or in a joint venture: 3 or more persons jointly owning post-1989 forest land (or jointly holding a registered forestry right or registered lease, or jointly parties to a Crown conservation contract)</li> </ul>	<ol style="list-style-type: none"> <li>1. Complete the contact person section below for the first member of the Unincorporated Body.</li> <li>2. Complete as many copies of the <b>Applicant Contact Details</b> supplementary form (available at: <a href="http://www.mpi.govt.nz/forestry/forestry-in-the-ets/forestry-ets-forms">www.mpi.govt.nz/forestry/forestry-in-the-ets/forestry-ets-forms</a>) as needed to ensure the details of every member of the unincorporated body are included with this application.</li> <li>3. Complete the <b>Person to Receive Notices</b> on behalf of the unincorporated body supplementary form (available at: <a href="http://www.mpi.govt.nz/forestry/forestry-in-the-ets/forestry-ets-forms">www.mpi.govt.nz/forestry/forestry-in-the-ets/forestry-ets-forms</a>)</li> </ol> <p><i>Unincorporated bodies have an obligation to advise Te Uru Rakau of any changes over time to the members making up the unincorporated body, and to ensure the members recorded as account holders of the NZETR holding account are kept up to date. Please telephone 0800 CLIMATE or email <a href="mailto:climatechange@mpi.govt.nz">climatechange@mpi.govt.nz</a></i></p>



Organisation (optional)

Title  Mr  Mrs  Ms

First Name(s)

Last Name

Preferred Telephone Number  
Country ( + ) Area Code ( ) Number

Alternate Phone Number (optional)  
Country ( + ) Area Code ( ) Number

Address (Line 1)

Address (Line 2) (optional)

Suburb

City

State (optional)

Postcode

Country  New Zealand or  Other \_\_\_\_\_

Email address

Fax (optional)  
Country ( + ) Area ( ) Number

Preferred Contact Method  Email  Phone  Mail/Post



## 4 Property selection

Please provide the following details for all the properties you wish to include in this application. Additional properties can be included by downloading and completing the *Additional Properties* supplementary form available at [www.mpi.govt.nz/news-resources/forms/forestry-ets-forms-additional-properties.aspx](http://www.mpi.govt.nz/news-resources/forms/forestry-ets-forms-additional-properties.aspx) and including it with this application form.

All properties included in this application **must** have the **exact** Participant name shown on the Certificate of Title or Māori Land Court record (if applicable).

Legal Description	Registration District	Title Reference
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Please indicate if any of the following apply:**

A Registered Forestry Right or Registered Lease	Māori Land	Subject to a Crown Conservation Contract
<input type="checkbox"/> Expiry _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Expiry _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Expiry _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Expiry _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Expiry _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Expiry _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Expiry _____	<input type="checkbox"/>	<input type="checkbox"/>

If you do not know the Title Reference, then please liaise with Land Information New Zealand **before** sending in this form.  
**Te Uru Rakau will not process this application if mandatory information is missing.**

You can contact Land Information New Zealand at <http://www.linz.govt.nz/about-linz/contact-us/index.aspx> or Phone 0800 ONLINE (0800 665 463).



## 5 Acknowledgement

Please tick you acknowledge each of the following statements:

- I confirm that the forest land included in this application is not subject to a forest sink covenant under section 67ZD of the Forests Act 1949.\*
- I confirm that none of the land in the shapefiles included with this application is subject to a current Afforestation Grant Scheme grant agreement.
- I have evidence confirming the land in this application is post-1989 forest land.

My evidence can be described as:

\* This acknowledgement does not apply if the Participant is party to a Crown Conservation Contract for all Certificates of Title (or Māori Land Court records) included in Section 6, below.

## 6 Participant relationship to certificates of title / Māori Land Court records

Please indicate the relationship of the **Participant** to each Certificate of Title or Māori Land Court record included in this application (**one tick per Title**).

Title	Landowner	Registered Forestry Right	Registered Lessee	Party to Crown Conservation Contract
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



## 7 Interested party consents

Under the Climate Change Response Act 2002, certain consents may be required from parties with an interest in this application.

- A** Where the Participant is the holder of a registered forestry right or registered lease the signed written consent of the landowner is required for inclusion of their land in the Emissions Trading Scheme. Please:
- download an *Interested Party Consent* supplementary form from [www.mpi.govt.nz/news-resources/forms/forestry-ets-forms-interested-party-consent.aspx](http://www.mpi.govt.nz/news-resources/forms/forestry-ets-forms-interested-party-consent.aspx);
  - arrange for the landowner to complete and sign the form; and
  - include the signed form with this application.
- B** Where the Participant is the landowner of land included in this application over which there is a registered forestry right or registered lease, the signed written consent of the registered forestry right holder or registered lessee is required for inclusion of that land in the Emissions Trading Scheme. Please:
- download an *Interested Party Consent* supplementary form from [www.mpi.govt.nz/news-resources/forms/forestry-ets-forms-interested-party-consent.aspx](http://www.mpi.govt.nz/news-resources/forms/forestry-ets-forms-interested-party-consent.aspx);
  - arrange for the registered forestry right holder or registered lessee to complete and sign the form; and
  - include the signed form with this application.
- C** Where the Participant is a party to a Crown Conservation Contract no interested party consents or contact details are required.

## 8 Forest shapefile

Under Regulation 18 of the Climate Change (Forestry Sector) Regulations 2008 this application is required to be accompanied by certain geospatial mapping information (commonly referred to as a shapefile). The shapefile content and format must meet the *Geospatial Mapping Information Standard* available at [www.mpi.govt.nz/news-resources/publications.aspx](http://www.mpi.govt.nz/news-resources/publications.aspx). You should also read *A Guide to Mapping Forest Land for Forestry in the Emissions Trading Scheme* available at the same website.

- I have included my forest shapefile on digital media (eg a usb stick or CD), which conforms to the Ministry for Primary Industries' *Geospatial Mapping Information Standard*.

## 9 Declarations

Please tick to confirm each of the following statements:

- I declare that all actions since 1 January 2008 in relation to the forest land in this application (including, but not limited to, removal of any existing vegetation before planting of a forest species on the land) have complied with the provisions of the Resource Management Act 1991 (including any plan under that Act) or the Forests Act 1949, that were in force at the time the action was taken.
- I declare that if the post-1989 forest land in this application is subject to a pest management plan under the Biosecurity Act 1993 (that imposes requirements in respect of any forest species on the land), then I have either complied with those requirements, or verified that any other person required to comply with those requirements has done so.
- I understand that participants with 100 hectares or more of post-1989 forest land registered in the Emissions Trading Scheme are subject to the requirements of the Field Measurement Approach for the purpose of completing emissions returns.
- It is very important that you have completed this application or notification accurately and truthfully. If you provide any altered, false, incomplete or misleading information in or with this application you commit an offence under the Climate Change Response Act 2002 and if convicted you may be liable to imprisonment or a fine up to \$50,000.
- If information supplied within your application is required by the Inventory Agency or Registrar of the New Zealand Emissions Trading Register to carry out their functions under the Climate Change Response Act 2002, then the Chief Executive responsible for the operation of the Emissions Trading Scheme must supply that information to them. This information can only be used by the Registrar of the New Zealand Emissions Trading Register for the purposes of carrying out their functions under the Climate Change Response Act 2002.



I declare that the forest species on the land is (tick one only)

- Predominantly naturally regenerated tree weeds (e.g. wilding pines<sup>1</sup>) **OR**
- Not predominantly naturally regenerated tree weeds.



**Te Uru Rakau will not process this form unless all declarations are ticked, and the form is signed.**

## 10 Payment

The fee for lodging this application is **\$562.22 (including GST)**. Please note: some applications may require additional checking and processing to the standard processing time of 4.25 hours covered by this fee. Where this is required, the fees and charges will be **\$132.88 (including GST) per hour** plus actual and reasonable travel costs (if applicable). We will contact you first and provide an estimate of the additional costs. A separate invoice is provided. Fees are non-refundable unless the Chief Executive makes a decision to waiver or refund the fees based on the considerations in the Climate Change (Forestry Sector) Regulations 2008.

Please indicate the payment method for the application fee (tick one):

**via Internet Banking**

Please pay: **'MPI Emissions Trading Scheme Account'**  
Account number: **03 0502 0607152 00**  
(Bank) (Branch) (Account) (Suffix)

Please enter the following details to enable us to identify your payment:

Particulars: (Application number)  
Code: (Holding Account)  
Reference: (your Surname)

**Cheque attached payable to 'MPI Emissions Trading Scheme' and marked 'Not Transferable'**

**Credit Card** Using the credit card payment link provided at [www.mpi.govt.nz/ets](http://www.mpi.govt.nz/ets) and then sending us this form

Alternatively: ETS transactions can be completed online using the Te Uru Rakau ETS application lodgement system - which can be found at <https://climatechange.maf.govt.nz/>

<sup>1</sup> For more information on tree weeds see Table One of "A Guide to Tree weeds" - [www.mpi.govt.nz/news-resources/publications.aspx?title=A Guide to Tree Weed Exemptions](http://www.mpi.govt.nz/news-resources/publications.aspx?title=A Guide to Tree Weed Exemptions)





## Signatures

Please complete **A** (if applicable) **OR** **B**

### **A** Authorised Representative Signature

If you are the Authorised Representative for this Participant, please sign below.

Name (please print clearly)	Signature	Date
_____	_____	_____
Title (if applicable)	Organisation (if applicable)	
_____	_____	

If you have not already done so, please provide an *Authorised Representative* form (available at [www.mpi.govt.nz/news-resources/forms/forestry-ets-forms-approval-of-authorised-reps.aspx](http://www.mpi.govt.nz/news-resources/forms/forestry-ets-forms-approval-of-authorised-reps.aspx)), Power of Attorney, or other instrument appointing an agent.

**OR**

### **B** Participant Signature

Every person who constitutes the participant and/or is duly authorised under the authority of the legal structure of the participant (as applicable) must sign this form.

**Incorporated bodies (e.g. companies, limited partnerships and other incorporated entities)**

Organisation	Name (please print clearly)	
_____	_____	
Position (if applicable)	Signature	Date
_____	_____	_____
Organisation	Name (please print clearly)	
_____	_____	
Position (if applicable)	Signature	Date
_____	_____	_____
Where signed by only one director of a company or one general partner of a limited partnership or where signed by another authorised person, signatures must be witnessed.		
Name of witness (please print clearly)	Signature	
_____	_____	
Position /Occupation	Date	
_____	_____	
Address	_____	



**Individuals and unincorporated entities (e.g. sole owners, joint owners, trusts, partnerships)**

<b>Name (please print clearly)</b>	<b>Signature</b>	<b>Date</b>
_____	_____	_____
<b>Name (please print clearly)</b>	<b>Signature</b>	<b>Date</b>
_____	_____	_____
<b>Name (please print clearly)</b>	<b>Signature</b>	<b>Date</b>
_____	_____	_____
<b>Name (please print clearly)</b>	<b>Signature</b>	<b>Date</b>
_____	_____	_____
<b>Name (please print clearly)</b>	<b>Signature</b>	<b>Date</b>
_____	_____	_____
<b>Name (please print clearly)</b>	<b>Signature</b>	<b>Date</b>
_____	_____	_____
<b>Name (please print clearly)</b>	<b>Signature</b>	<b>Date</b>
_____	_____	_____
<b>Name (please print clearly)</b>	<b>Signature</b>	<b>Date</b>
_____	_____	_____
<b>Name (please print clearly)</b>	<b>Signature</b>	<b>Date</b>
_____	_____	_____
<b>Name (please print clearly)</b>	<b>Signature</b>	<b>Date</b>
_____	_____	_____
<b>Name (please print clearly)</b>	<b>Signature</b>	<b>Date</b>
_____	_____	_____
<b>Name (please print clearly)</b>	<b>Signature</b>	<b>Date</b>
_____	_____	_____
<b>Name (please print clearly)</b>	<b>Signature</b>	<b>Date</b>
_____	_____	_____

*If necessary, append additional pages of signatures.*

## What happens next?

---

### Please post or email:

- this application form
- any supplementary forms
- your shapefile

### Post to:

Emissions Trading Scheme  
Te Uru Rakau  
Ministry for Primary Industries  
PO Box 1127  
WELLINGTON 6140

### or Email to:

climatechange@mpi.govt.nz

Office Use Only

If you have any queries after you have submitted your application contact the climate change call centre on 0800 CLIMATE (0800 254 628)

We will be in contact regarding the outcome of your application.

