##### https://piritahi.cohesion.net.nz/Sites/CC/CAC/BrandedBusinessUnitsProgrammeDocuments/MPI-logo-colour%20line%20outlines.png

##### Application Form AP21: Country listing of premises for high quality beef quota for the European Union and/or Switzerland

Use this form to apply for MPI listing of a feedlot, slaughterhouse and/or packing house under the High Quality Beef (HQB) quota, for rearing and supplying steers and heifers for slaughter and production for the export of high quality beef to the European Union (EU) and/or Switzerland in accordance with the notified requirements.

**An application fee applies. Refer to section 10 MPI Approvals Charge of this form.**

You can upload your electronic signature into this form (click on the picture icon and browse to find and upload an image of your signature) or print and sign it. Alternatively use the PDF version if you want to print out the form and fill it in: [AP21 PDF version](https://www.mpi.govt.nz/dmsdocument/47791-AP21-country-listing-of-premises-for-high-quality-beef-quota).

Complete sections 1-7 and send to your site verifier at MPI Verification Services (MPI VS). If you don’t have a site verifier (ie feedlot), email the form to [va-listings@mpi.govt.nz](mailto:va-listings@mpi.govt.nz).

When the endorsed form is returned to you from MPI VS, pay the application fee and complete section 10. Email the form, payment receipt and any required documentation to [countrylistings@mpi.govt.nz](mailto:countrylistings@mpi.govt.nz).

If you require assistance in interpreting the EU OMAR section 1.7 requirements, contact your site verifier or email [VSTechnicalTeam@mpi.govt.nz](mailto:VSTechnicalTeam@mpi.govt.nz).

If there are any changes to the details provided in this application before country listing, you must inform your site verifier and email [countrylistings@mpi.govt.nz](mailto:countrylistings@mpi.govt.nz).

If there are any changes to the details provided in this application after country listing, then you must submit a new application form.

* If the change is to the premises name or address, complete an [AP20(3) Form](https://www.mpi.govt.nz/dmsdocument/1127-ap203-premises-listing-change-of-information).
* For any other change (eg change to activity) you need to complete a new AP21 form.

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| **Checklist before submitting to MPI Approvals**  **MPI VS has endorsed my application**  **I have paid the application fee and attached proof of payment** |

**Applicant to complete** **these sections:**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1. Processing Activity** *Tick relevant activity/s* | | | | | | | | | | |
|  | Feedlot | | |  | | Packing house | |  | | Slaughterhouse |
| 2. RMP premises/Feedlot Identifier *If you are registering your slaughterhouse/packing house, provide your Risk Management Programme (RMP) identifier.*  *If you are registering your feedlot, chose a new identifier (provide 2 choices in case your first choice has been already allocated)* | | | | | | | | | | |
| RMP identifier | |  | | | | | | | | |
| Feedlot identifier  *(first choice)* | |  | | | | Feedlot identifier  *(second choice)* |  | | | |
| 3. RMP premises/Feedlot Name | | | | | | | | | | |
|  | | | | | | | | | | |
| 4. Business contact details | | | | | | | | | | |
| Physical address: | | |  | | | | | | | |
| Postal address: | | |  | | | | | | | |
| Phone: | | |  | | | | | | | |
| Email: | | |  | | | | | | | |
| 5. Market **Tick relevant market(s)** | | | | | | | | | | |
| EU and Switzerland | | | | | EU only | | | | Switzerland only | |

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| --- | --- | --- | --- |
| 6: Applicant statement *To be completed by the owner/manager of the RMP premises/Feedlot for which listing is being requested.*  I declare:   * I am authorised to make this application as the owner (or the person with legal authority to act on behalf of the owner) of the premises/feedlot for the supply of high quality beef for which EU and Switzerland listing is being applied; and * The information supplied in this application is truthful and accurate to the best of my knowledge.   I agree to:   * meet all applicable requirements as outlined in the notified requirements. * remain the primary contact for the premises/feedlot. * inform MPI in writing should any of the details listed in this application change. * have the premises/feedlot listed in this application, approved and audited by an MPI veterinarian for the purposes of exporting high quality beef.   I acknowledge that non-compliance with the [Animal Products (European Union: Tariff Quota) Notice](https://www.foodsafety.govt.nz/password-protected/omars/eun/animal-products/other/tariff-notice-2011.pdf) and/or the [Animal Products (Switzerland: Tariff Quota) Notice](https://www.mpi.govt.nz/dmsdocument/34353-switzerland-tariff-quota.pdf) may result in removal from the EU / Switzerland high quality beef quota list. | | | |
| Signature: |  | Date: |  | |
| Name: |  | Job title: |  | |
| Email: |  | | | |
| *Send the completed signed form to your site verifier. If you don’t have a site verifier, email the form to* [*va-listings@mpi.govt.nz*](mailto:va-listings@mpi.govt.nz)*.*  *When the endorsed form is returned to you from MPI VS, pay the application fee and complete section 10. Email the form and payment receipt to* [*countrylistings@mpi.govt.nz*](mailto:countrylistings@mpi.govt.nz) *(cc your site verifier).* | | | |

**MPI Verification Services to complete these sections:**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 7. Site Verifier 1. I have no reason to doubt that the operation(s)/process(es) of this premises/feedlot meet the requirements notified for the markets indicated below. I recommend this application be endorsed. I have documented evidence of the operator’s ability to maintain compliance with market requirements. | | | | | | | | |
|  | | European Union | | |  | Switzerland | | |
| 2. | | Application Recommended | | |  | Application Declined | | |
| Name: | | |  | | | | Date: |  |
| Email: | | |  | | | | | |
| *Send the completed form to your Team Manager.* | | | | | | | | |
| 8. Team Manager | | | | | | | | |
| 1. Actions carried out prior to endorsing, eg premises review. | | | | | | | | |
|  | | | | | | | | |
| 2. | | Application Recommended | | |  | Application Declined | | |
|  | | European Union | | |  | Switzerland | | |
| Name: | | |  | | | | Date: |  |
| *Send the completed form to your Agency Technical Manager.* | | | | | | | | |
| 9. Agency Technical Manager | | | | | | | | |
| 1. Actions carried out prior to endorsing, eg premises review. | | | | | | | | |
|  | | | | | | | | |
| 2. | Application Endorsed | | | |  | Application Declined | | |
|  | European Union | | |  | | Switzerland | | |
|  | | |  | | | |  |  |
| Signature: | | |  | | | | Date: |  |
| Name: | | |  | | | | | |
| *Send the completed form and any associated documentation back to the applicant. The applicant must then pay the application fee, complete section 10 and email the documents to* [*countrylistings@mpi.govt.nz*](mailto:countrylistings@mpi.govt.nz)*.* | | | | | | | | |

**Applicant to complete this section:**

|  |  |  |  |
| --- | --- | --- | --- |
| 10. MPI Approvals Charge ***Do not pay until you receive the endorsed application form back from MPI VS.***  ***After you receive the endorsed application form from MPI VS, calculate and pay the application fee and complete this section. Email the form, payment receipt and any required documentation to*** [***countrylistings@mpi.govt.nz***](mailto:countrylistings@mpi.govt.nz) ***(cc your site verifier).***  **ON PAYMENT THIS BECOMES A TAX INVOICE** **GST No: 64-558-83 8**  Refer [table of fees](https://www.mpi.govt.nz/dmsdocument/53659-Application-fee-for-country-listing) to determine the total amount payable.  Payment must be made by **credit/debit card** or **direct credit**. | | | |
| Total $ amount payable with this application (inclusive of GST) | | |  |
| **Credit / Debit Card (preferred option)** *Tick boxes and attach your receipt*   1. To pay by credit card (Visa or MasterCard) go to [www.mpi.govt.nz/food-safety/payments](http://www.mpi.govt.nz/food-safety/payments%20) and follow the instructions (for type of fee select **Country Listing**). | | | |
|  | I have paid by credit / debit card and attach my card payment receipt  *Send your receipt to* [*countrylistings@mpi.govt.nz*](mailto:countrylistings@mpi.govt.nz) *with your application form* | | |
| **Direct credit** *Provide information on payment*   1. Pay into MPI Bank Account no. **03 0049 0001709 002** 2. In the ‘Reference’ details, put the code **CL** and the **AP21** 3. Enter the date of deposit and your bank account name below. | | | |
| Date of payment: | |  | |
| Name of payer:  *(name of your bank account)* | |  | |

**Collection of Personal Information on Individuals**

In regard to any information being collected on this country listing application, pursuant to the Animal Products Act 1999 (that is personal information identifying or being capable of identifying an individual person), notification is hereby provided in accordance with Principle 3 of the Privacy Act 2020, to individuals of the following matters:

1. This information is being collected for purposes relating to the application and general administration of country listings under the Animal Products Act 1999.
2. The recipient of this information, which is also the agency that will collect and hold the information, is the Ministry for Primary Industries, PO Box 2526, Wellington.
3. The collection of this information is voluntary under this overseas market access requirement. The provision of this information is necessary in order to process applications for listing. The failure to provide information is likely to result in the return of this application form to the applicant.
4. You are reminded that under Principles 6 and 7 of the Privacy Act 2020, you have the right of access to, and correction of, any personal information, which has been provided.