



Information for Applicants — Matariki Tu Rākau

Matariki Tu Rākau is a partnership between Te Uru Rākau and communities to plant native trees to recognise the service of the New Zealand Men and Women of NZ Defence Force, past and present.

Te Uru Rākau will:

- meet reasonable costs of trees,
- pay for Matariki Tu Rākau branded signage or plaques, and
- in some cases, make a contribution to other expenses associated with planting events.

Applicants/community groups will need to:

- provide the land, which must remain publicly accessible
- arrange suitable trees and planting, and
- take responsibility to maintain the trees.

Application process

Te Uru Rākau will receive applications from groups that can meet the above. Applicants will need to apply in writing to Te Uru Rākau and include the following information using this form (next page) and any additional documents necessary.

Applications will need to:

- specify in detail the planting location;
- demonstrate they have freedom to plant (land ownership or permission to use);
- indicate community involvement in planting (e.g. Marae, schools, community groups);
- clearly outline number of trees required and any other costs sought;
- engage with their community and advertise opportunities for involvement;
- agree to install signage/plaque acknowledging the support from the Matariki Tu Rākau programme. Te Uru Rākau will provide wording or plaques for significant plantings and meet costs to install plaques.
- Publicise your initiative and acknowledge support from Te Uru Rākau through the Matariki Tu Rākau programme (a guide sheet and templates are available to help with this).

Payment Terms

Payment for approved applications will be following receipt of an invoice detailing the actual costs of trees and planting (not exceeding the approved amount). If this is an issue for your organisation, please let Te Uru Rākau know at the time of application.

Matariki Tu Rākau — Application Form

Please complete the following and email it to info@mpi.govt.nz with Matariki Tu Rākau in the subject line.

Name of applicant/group
Land Do you own the land to be used for planting (if not, please name the owner/s) or do you have permission to use it?
Community Group Describe how groups in your community are involved in or are supporting this application.
Trees How many trees are you planning to plant?
Where do you intend to source trees for planting?
When will the trees be planted?
What tree species do you intend to plant? If you plan on planting multiple species, please state how many of each species.
About your initiative Briefly outline your plan to plant trees? Is a community planting event planned? If so please provide key information (date, location, number likely to attend, media etc). How will you identify your planting site so that visitors, now and into the future, know its importance? We can give you advice and templates to help with publicising your initiative and signage. Email info@mpi.govt.nz and put Matariki Tu Rākau communications in the subject line.
Tree care and maintenance Please confirm you/your group will take responsibility to maintain the trees once they are planted.
Costs Outline the total costs you are seeking from Te Uru Rākau (Forestry New Zealand) in this application. Total cost of trees = Any other costs you are seeking* = * Te Uru Rākau, can at its discretion, make a contribution to community event costs associated with planting events. If seeking event costs you will need to make a case for Te Uru Rākau funding including a breakdown of expected event costs and the contributions expected from Te Uru Rākau and other parties.
Submitted by:
Date: